

Actions requested by the Overview and Scrutiny Committee

Date Action Requested	Action to be Taken	Response
09/07/08 1	Members agreed to postpone further consideration of a potential review of the Borough's fishing tackle heritage, proposed during the WPPA, until the Role of the Mayor review had been completed.	Councillor Hunt is scheduled to submit a scoping document for this item for the Committee's consideration on 18 March. TO BE DONE, lead Member, Councillor D Hunt, estimated completion date, 09/03/09.
24/09/08 2	Members requested that Environmental Services Officers attend a future meeting of the Overview and Scrutiny Committee to provide an update oral report regarding fly tipping and the progress of the 'Worth It' campaign.	TO BE DONE. (Lead Officer, Waste Management Manager, estimated completion date not specified).
14/01/09 3	Members discussed the contents of the Forward Plan and noted that Officers were scheduled to present a report on the Council's Corporate Plan Part II before the Executive Committee on 11 March. Members agreed that, due to the importance of this document to the Council and local residents, that this item would be a suitable subject for pre-scrutiny. Relevant Officers were asked to provide a copy of the report for the consideration of the Committee and an Executive Summary in the form of a PowerPoint presentation.	Relevant Officers have been informed of this request for the item to be considered at a meeting of the Overview and Scrutiny Committee on Wednesday 25 February. (TO BE DONE). Lead Officer Head of Strategy and Partnerships, estimated completion date, Monday 16 February (for publishing the agenda).

<p>14/01/09</p> <p>4</p>	<p>Members discussed the final report from the Role of the Mayor Task and Finish Group. The contents of the report were approved, subject to a number of amendments and the removal of a couple of the recommendations.</p>	<p>Officers to make the necessary amendments to the final report from the Role of the Mayor Task and Finish Group, in time for the document to be considered at a meeting of the Executive Committee on Wednesday 18 February. (TO BE DONE). Lead Member, Councillor M Chalk, estimated completion date, 9 February.</p>
<p>14/01/09</p> <p>5</p>	<p>The Portfolio Holder for Leisure and Tourism proposed an item for scrutiny.</p>	<p>The OSSOs to meet with the Portfolio Holder for Leisure and Tourism to discuss the terms of reference for the proposed scrutiny exercise. The OSSOs also to provide assistance to the Portfolio Holder when completing the Scrutiny Scoping document. (TO BE DONE), lead Member, Councillor Anderson, estimated completion date, Spring 2009.</p>
<p>04/02/09</p> <p>6</p>	<p>Members received the final report from the Worcestershire Joint Scrutiny into Flooding Task and Finish Group which contained a number of recommendations. Members recommended that this report should be referred to a Working Group of Officers, including the Operations Manager Asset Maintenance and the Councillor's Emergency Planning Officer, for further consideration and to develop costings. The working Group of Officers was tasked with then referring the final report and recommendations to the Executive Committee.</p>	<p>Lead Officer, Director of Housing, Leisure and Customer Support. (TO BE DONE). Estimated completion date, not specified.</p>

<p>04/02/09</p> <p>7</p>	<p>Following discussion of the Joint Scrutiny into Flooding item members requested that there be an Emergency Planning (Briefing/Training) Session for all Councillors.</p>	<p>Officers to organise an Emergency Planning Session for Councillors. (TO BE DONE). Lead Officers, Member Services Officer (in consultation with the Head of Customer and IT Services, estimated completion date, not specified.</p>
<p>04/02/09</p> <p>8</p>	<p>Members received a presentation on the Shared Services Board and Joint Working and requested that the Overview and Scrutiny Committee receive regular updates and information regarding the process and progress of the shared services process.</p>	<p>Relevant Officers to report before the Overview and Scrutiny Committee as part of the shared services process where appropriate. (TO BE DONE) – ONGOING.</p>
<p>04/02/09</p> <p>9</p>	<p>Members discussed a referral from the Executive Committee: a review of the Neighbourhood Groups process. They requested that relevant Officers meet with the Leader of the Council to complete a scoping document for this proposed review.</p>	<p>The completed scoping document should be presented at a forthcoming meeting of the Overview and Scrutiny Committee for further consideration. (TO BE DONE). Lead Member, Councillor Gandy, estimated completion date, not specified.</p>

Glossary

OSSO - Overview and Scrutiny Support Officer